



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT
MUTUAL BENEFIT CORPORATION**

**Tuesday, May 07, 2024, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: James Hopkins (entered meeting at 10:07 a.m.), Gan Mukhopadhyay, Yvonne Horton, Juanita Skillman, Martin Roza, Egon Garthoffner, Joan Milliman, William Cowen, Cush Bhada, Donna Rane-Szostak, Ryna Rothberg (entered meeting at 10:17 a.m.)

Directors Absent: None

Staff Present: CEO - Siobhan Foster, Paul Nguyen, Makayla Schwietert, Carlos Rojas, Josh Kuresa, Megan Feliz, Eric Nunez, Alison Giglio, Bart Mejia, Tom Siviglia, Guy West, Catherine Laster

Other Directors Present:
United: Alison Bok, Mickie Choi Hoe, Ellen Leonard
Third: Andy Ginocchio
VMS: Kathryn Bravata

1. Call Meeting to Order/ Establish Quorum – First Vice President Skillman

First Vice President Skillman called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Skillman led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media via Village Television crew was present remotely by way of cameras.

4. Approval of Agenda

First Vice President Skillman requested an approval of the agenda.

Hearing no further changes or objections, the agenda was approved by unanimous consent.

5. Approval of Minutes

- a. April 2, 2024 – GRF Board Regular Open Meeting

b. April 18, 2024 – GRF Board Agenda Prep Meeting

There being no objections, the meeting minutes of April 2, 2024 – GRF Board Regular Open Meeting were approved by unanimous consent.

There being no objections, the meeting minutes of April 18, 2024 – GRF Board Agenda Prep Meeting were approved by unanimous consent.

6. Report of the Chair

First Vice President Skillman spoke on the following items:

- Wishing President Hopkins well

7. CEO Report

Siobhan Foster-CEO provided a report on the following items:

- Residents Eligible for Full Time Employment
- SCE Emergency Repairs – Gate 5
 - Temp road closures in place through May 17
- FCC Proposal – Broadband Bulk Billing
 - Banning bulk billing would nearly triple cost of programming to Village
- FCC Proposal – How to Help
 - Contact your representatives
 - Five draft letters available on village websites under news tab
- Community Tour Experience
 - Media and Communications has digitized tours for prospective residents
- Orange County Vector Control District
 - Visit ocvector.org for info and resources regarding mosquito control
- Mosquito Control
 - Eliminate breeding sources around homes
 - Prevent Bites
- Employee Excellence Awards
 - Presented in fall and spring

CEO Foster answered questions from the Board.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on the Foundation of Laguna Woods Village
- Multiple members commented on the Building E Space Planning subject and their objection to the proposal of shuffling the clubs around to other clubhouses
- A member commented on bulk billing arrangement on Broadband

9. Responses to Open Forum Speakers

- Director Horton commented that residents should be speaking at their mutual and town hall meetings when it comes to their concerns about Building E

- Director Cowen commented on the Building E Committee and stating that the committee should relook at their facts
- Director Skillman commented on the committee structure and how votes are brought to the corporate members meeting
- Director Bhada thanked Ms. Collins and the work of the Foundation of Laguna Woods Village
- Director Roza commented on the involvement of VMS with the Building E Space Planning Process

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of March 2024, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

Director Milliman made a motion to approve the Consent Calendar. Director Roza seconded.

Hearing no changes or objections, the Consent Calendar was approved unanimously.

11. Unfinished Business

11a. Clubhouse 1 Renovation Update (Oral Discussion)

Alison Giglio, Recreation and Special Events Manager, and Guy West, Project Manager of Maintenance and Construction provided the following updates:

Guy West:

- As of last week, on schedule
- 80% of windows installed
- 90% exterior paint
- Restrooms are now under construction
- Electrical work is in progress
- Meeting today to go over fireplace

Mr. West answered questions from the Board.

- A member commented on an off-topic item

Alison Giglio:

- Cutting back an hour from 9 to 8 p.m. at Community Fitness Center
- Pool 6, re-opens Memorial Day with extended hours
- Clubhouse 1 construction area is closed to residents

11b. Entertain a Motion to Approve Community Fitness Center Television Schedule (April initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied) *Due to a clerical error, the 28-day verbiage was not notated in April.*

Director Milliman read the following resolution:

RESOLUTION 90-24-14

Community Fitness Center Television Schedule

WHEREAS, the Community Fitness Center located at the Community Center moved from the third floor to the first floor in 2016 and televisions were added for the enjoyment of those using the Fitness Center; and

WHEREAS, many resident complaints have ensued throughout the years, but complaints increase significantly during election seasons resulting in arguments between residents and staff being accused of election conspiracies if televisions do not display the news channel of the viewer's choice; and

WHEREAS, on March 14, 2024, the Community Activities Committee reviewed and recommended changes to the Community Fitness Center television programming; and

WHEREAS, the variety of channels was selected as non-competitive and non-controversial and staff will adhere to these channel selections with the option for discretionary change; and

WHEREAS, the schedule will be posted near the television and is subject to change based on channel availability, closed-captioning availability or change in programming; and

WHEREAS, to be consistent with the recent Golden Rain Foundation (GRF) resolution for television programming at the Clubhouse 1 Drop-In Lounge, staff proposes the following viewing schedule for the Community Fitness Center televisions:

	TV 1	TV 2	TV 3	TV 4	TV 5	TV6
6 a.m. to 9 p.m.	Nat Geo	CBS Sports Network	Destination America	History Channel	Travel Channel	ESPN

NOW THEREFORE BE IT RESOLVED, May 07, 2024, that the Board of Directors of this Corporation hereby adopts the aforementioned Community Fitness Center television programming; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution community fitness center tv schedule. Director Horton seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was called to a vote and passed 9-0-1. Director Cowen abstained.

11c. Entertain a Motion to Approve GRF Fee Structure for New and non-returned ID Cards (April initial notification – revised May - 28-day notification for member review and comments to comply with Civil Code §4360)

Director Milliman read the following resolution:

RESOLUTION 90-24-XX

GRF ID Card Fees

WHEREAS, the Golden Rain Foundation requires that all approved residents residing in the Village carry an ID card with them at all times; and

WHEREAS, the Community Services Division issues ID cards when a resident is approved to reside in the unit; and

WHEREAS, all owners/members, non-owner occupants, and tenants are required to return their ID cards at the time residency is terminated, and failure to do so may result in unauthorized entry into the community; and

WHEREAS, all GRF ID card fees should be identified in one resolution and placed on the website to provide transparency and improve communications;

NOW THEREFORE BE IT RESOLVED, June 4, 2024, that the Board of Directors of this corporation hereby establishes the following fee schedule related to processing new and non-returned ID cards:

Card Status	Fee
New ID card for non-owner occupant	\$25
New ID cards for new resident owners/members	No charge
New ID cards for lessees, sublessees, renters, lodgers	Included in application processing fee
ID card renewals (Lessees and Mutual Fifty only)	No charge
Non-return or failure to surrender ID card (for all resale, non-escrow transfer, leasing/rental, and occupancy (including caregiver) transac-	\$125 (non-refundable)

tion	
Replacement card for lost, destroyed or stolen cards	\$60 (non-refundable)
Replacement card for worn and unreadable cards	No charge
Replacement card for stolen ID cards with the presence of a police theft report	No charge

RESOLVED, Resolution G-94-100 adopted November 1, 1994; Resolution G-95-18 adopted March 7, 1995; Resolution G-96-103 adopted December 3, 1996; and Resolution 90-18-35 adopted August 7, 2018 are hereby superseded and cancelled; and

RESOLVED FURTHER, that the fee schedule shall be placed on the website; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

Director Milliman made a motion to approve the Resolution for GRF Fee structure for new and non-returned ID cards for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Rane-Szostak seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12. New Business

12a. Entertain a Motion to Approve the Donation of \$1,000 for Installation of a New 30 Amp 2 Pole breaker at Clubhouse 4 Woodshop

RESOLUTION 90-24-15

Donation of \$1,000 for Installation of a New 30 Amp 2 pole breaker at Clubhouse 4 Woodshop

Director Milliman read the following resolution:

WHEREAS, a resident proposed to donate \$1,000 for the installation of a new 30 Amp 2 pole breaker which would also require installation of pipe and wire from an existing panel to be in a new drop location; and

WHEREAS, the proposed Woodcrafter drum sander is run by a 5hp motor however a 30 Amp motor is necessary to start the machine; and

WHEREAS, the new sander requires additional power creating less strain on the motor which leads to longer life of the machine; and

WHEREAS, funds are available in the 2024 Recreation operating budget to support the balance of \$350 for electrical installation and for the replacement sander; and

WHEREAS, on April 11, 2024, the Community Activities Committee reviewed and recommended the donation of \$1,000 for installation of a new 30 Amp 2 pole breaker in the Clubhouse 4 woodshop in accordance with the Golden Rain Foundation (GRF) Donation Policy;

NOW THEREFORE BE IT RESOLVED, May 7, 2024, that the Board of Directors of this Corporation hereby accept the donation of \$1,000 for installation of a new 30 Amp 2 pole breaker in the Clubhouse 4 woodshop in accordance with the Golden Rain Foundation (GR) Donation Policy; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution with corrections for Donation of \$1,000 for Installation of a new 30 AMP 2 pole breaker at Clubhouse 4 Woodshop. Director Horton seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12b. Entertain a Motion to Approve Revised Community Activities Committee Charter

Director Milliman read the following resolution:

RESOLUTION 90-24-16

Revised Community Activities Committee Charter

WHEREAS, a Community Activities Committee has been established pursuant to Article 7, Section 7.1.1 and 7.1.3 of the Bylaws of this Corporation; and

WHEREAS, on April 11, 2024, the Community Activities Committee review and recommended the revised Community Activities Committee Charter; and

NOW THEREFORE BE IT RESOLVED, May 7, 2024, that the Board of Directors of this Corporation hereby adopts the revised Community Activities Committee Charter as follows:

1. Perform the duties imposed upon all standing committees as set forth in the current resolution entitled, "General Duties of Standing Committees."
2. Develop and review programs and procedures utilizing advice and assistance from the Recreation Department and make appropriate recommendations to the GRF

Board for approval.

3. Review the capital requirements, service levels, and projected revenue related to Recreation Department operations and recommend appropriate action to the GRF Board for approval.
4. Review and evaluate all unbudgeted requests for programs, equipment, etc. and recommend appropriate action to Finance and the GRF Board respectively for approval.
5. Review and evaluate existing rules and policies, and recommend changes of the Recreation Department, as appropriate, to the GRF Board for approval.
6. Evaluate and respond to suggestions and/or complaints regarding the use, modifications, or expansion of facilities designed to meet the recreational and social needs of the community. If said modification or expansion requires additional facilities, major reconstruction or potential relocation, all recommendations shall be forwarded to the appropriate committee for consideration and prioritization.
7. Consider recommendations and encourage the participation of residents in the diverse recreational, social, educational, and cultural activities and programs provided and/or sponsored by this corporation.
8. Establish ad hoc and/or sub committees and/or study groups of CAC, as needed and consider their requests and recommendations subject to specific approval of the Board (or Mutual Boards, if a joint committee).
9. Review on a regular basis the Community Facilities Utilization Reports and summarize same as requested by the Board.
10. Review, analyze, and develop information and proposals regarding the need for new fees for use of the community facilities by residents, guests, and outside organizations.
11. Evaluate and recommend policies and/or procedures to ensure safe, clean and attractive recreation facilities and recommend changes, as appropriate, to the GRF Board for approval.

RESOLVED FURTHER, the Resolution 90-20-09 approved on February 4, 2020, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the resolution for revised community activities committee charter. Director Rothberg seconded.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12c. Entertain a Motion to Approve Billiards Relocation to Clubhouse 1 Art Room

Director Milliman read the following resolution:

RESOLUTION 90-24-17

Billiards Relocation to Clubhouse 1 Art Room

WHEREAS, billiards has been offered at various clubhouses throughout Laguna Woods Village, including Clubhouses 1, 5, 6, and the Performing Arts Center and is now consolidated to two locations, Clubhouse 1 and the Performing Arts Center; and

WHEREAS, during the Clubhouse 1 Renovation Ad Hoc Committee planning process, it was determined that the Billiards Room would be repurposed into a multi-purpose room with no plan for relocating the billiards tables which was approved by the Golden Rain Foundation (GRF) Board as part of the approval of the Clubhouse 1 Renovation project; and

WHEREAS, consolidating billiards into one larger room would allow for the following benefits and efficiencies:

- An additional rentable space at the Performing Arts Center will increase revenue;
- Increased operating hours; Clubhouse 1 is open every day from 8 a.m. to 10 p.m. (by Resolution of the GRF Board) whereas the Performing Arts Center is only open Monday through Friday, 8 a.m. to 5 p.m.;
- Clubhouse 1 is the busiest clubhouse with drop-in and reservable space. By not adding an additional reservable space, additional staffing is not needed. The demand for the five current reservable rooms is already too demanding for one staff member due to constant room setup changeovers.

WHEREAS, on April 11, 2024, the Community Activities Committee reviewed and recommended the proposed relocation of billiards to the Clubhouse 1 Art Room and recommend the unbudgeted operating expenses associated with relocating the activity; and

NOW THEREFORE BE IT RESOLVED, May 7, 2024, that the Board of Directors of this Corporation hereby adopts the proposed relocation of billiards to the Clubhouse 1 Art Room and recommend the unbudgeted operating expenses associated with relocating the activity; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the resolution for billiards relocation to Clubhouse 1 Art Room. Director Bhada seconded.

Discussion ensued among the Board.

Alison Giglio commented on the item and gave further clarification.

- Multiple members commented on the item

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12d. Entertain a Motion to Approve Dog Licensing and Vaccination Day

Director Milliman read the following resolution:

RESOLUTION 90-24-18

Dog Licensing and Vaccination Day

WHEREAS, the Dog Club was established on July 21, 1969, which encourages owners of dogs to be better members of the community and promotes interest in and proper care of dogs in the community; and

WHEREAS, the club hosts an annual dog licensing and vaccination day and serves 125 to 350 dogs each year; licenses are valid for 1 to 3 years; felines are welcome for needed vaccinations; and

WHEREAS, the event is coordinated with the City of Laguna Beach's Animal Services Division, under contract with the City of Laguna Woods and Vet Care Pet Clinic to assist with the required ordinances:

1. All dogs are required by state ordinance to have a current rabies vaccine; and
2. All dogs residing in the City of Laguna Woods are required by city ordinance to have a current dog license; and

WHEREAS, in prior years the Recreation Department co-hosted the event to allow services to residents within the community as it is a valuable service; and

WHEREAS, On April 11, 2024, the Community Activities Committee reviewed and recommended exception to the Golden Rain Foundation (GRF) Recreation Policy to allow for commercial use of GRF facilities by the Dog Club for annual dog licensing and vaccination day event for 2025;

NOW THEREFORE BE IT RESOLVED, May 7, 2024, that the Board of Directors of this Corporation hereby adopts the exception to the Golden Rain Foundation (GRF) Recreation Policy to allow for commercial use of GRF facilities by the Dog Club for annual dog

licensing and vaccination day event for 2025; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the resolution for dog licensing and vaccination day. Director Roza seconded.

- A member commented on the item

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

13. The Board took a 5-minute break

The board took at 5-minute break at 10:48 a.m. and reconvened at 11:02 a.m.

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Cowen. The committee met on April 17, 2023; next meeting June 19, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer’s Report – Director Cowen
 - (2) GRF Finance Committee Report – Director Cowen
- b. Report of the Community Activities Committee – Director Horton. The committee met on April 11, 2024; next meeting June 13, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Bhada. The committee met on February 14, 2023; next meeting May 8, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Maintenance & Construction Committee – Director Horton. The committee met on April 10, 2024; next meeting June 12, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Space Planning Ad Hoc Committee – President Hopkins. The Ad-Hoc committee met on April 10, 2024 and May 1, 2024. Next meeting is TBA.
- e. Report of the Media and Communications Committee—Director Milliman. The committee met on April 15, 2024; next meeting July 15, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- f. Report of the Broadband Ad Hoc – Director Roza. The closed committee met on April 19 and 30, 2024; next meeting May 8, 2024, at 9:30 a.m. in the Board Room.
- g. Report of the Mobility & Vehicles Committee – Director Rothberg. The committee met on February 7, 2024; next meeting May 15, 2024, at 11:00 a.m. in the Board Room.
- h. Report of the Security & Community Access Committee – Director Skillman. The

committee met on April 24, 2024; next meeting June 26, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Report of the Laguna Woods Village Traffic Hearings – Director Skillman. The Traffic Hearings were held on April 17, 2024; next hearings on May 15, 2024, at 9:00 a.m. as a virtual meeting.
 - (2) Executive Member Hearings Committee – Director Horton. The committee met on April 2, 2024; next meeting June 6, 2024, at 9:00 a.m. in the Willow Room.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on March 26, 2024; next meeting May 28, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - j. Information Technology Advisory Committee – President Hopkins. The committee met on April 26, 2024; next meeting May 31, 2024, at 1:30 p.m. as a virtual meeting.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- GRF Fee Structure for New and Non-returned ID Cards
- Smart Card

16. Director's Comments

- Director Roza commented on an upcoming softball game between some residents and security
- Director Rothberg commented on the recent earthquake from Corona
- Director Skillman commented on the recent Club Expo

17. Recess – 11:37 p.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approve the Agenda

Approve the Minutes of:

(a) April 2, 2024 – Regular Closed Session

(b) April 18, 2024 – Special Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 2:45 p.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation